



Council of Academic Programs in Communication Sciences and Disorders

Minutes
CAPCSD Business Meeting
April 6, 2024
8:00-9:00 AM CST
New Orleans, LA

CAPCSD Board of Directors Present: Jennifer Simpson (President); Christie Needham (Secretary); Ashley Harkrider (Treasurer); Kevin McNamara (VP of Clinical Education); Erin Lundblom (VP of Online Professional Development); Tricia Montgomery (VP of Professional Development); Shubha Kashinath (VP of Research & Academic Affairs); Katie Strong (President Elect); Maya Clark (VP of Organizational Advancement); Rachel Theodore (VP of Admissions); Jennifer Taylor (Past President); Tricia Montgomery (VP of Professional Development)

CAPCSD Staff Present: Ned Campbell (Executive Director), Mandie McKenzie (Director of Professional Development); Megan Woods (Director of Centralized Admissions-CSDCAS)

Meeting Called to Order at 8:00 AM CST

Mission, Vision and Core Values Jenn Simpson

- President presented the updated mission to the members present and reviewed the vision.

President Report Jenn Simpson

- President introduced the members of the Board.

Past President Report Jennifer Taylor

- Past-President introduced the Nominations Committee and the 2024 Slate of Officers.
- Ashley Harkrider, Treasurer (3-year term)
- Tricia Montgomery, President-Elect
- Past-President introduced the Honors and Awards Committee and the CAPCSD Honors and Awards.
- Honors of the Council: Mark DeRuitter
- Distinguished Contribution Award: Jennifer B. Watson
- Excellence in Diversity Award: Kerry Mandulak
- Past-President introduced the members of the Foundation Task Force.

President Elect Report

Katie Strong

- President Elect introduced the newly formed AI Task Force.

Secretary Report

Christie Needham

- The Secretary reminded member programs the 2022-23 Salary Survey is posted on the CAPCSD website for use by member programs.

Treasurer Report

Ashley Harkrider

- Profit/Loss Fiscal Year to Date (July 2023 - February 2024)

	To Date	Budget	Variance
Total Income	\$650,630.58	\$1,554,526.00	(\$903,895.42)
Total Expense	\$599,731.15	\$1,554,481.00	(\$954,749.85)
Net Income	\$50,899.43	\$45.00	\$50,854.43

- Balance Sheet

As of February 29, 2024	Assets
Fidelity	\$1,995,845.25
Checking	\$258,166.22
Savings	\$30,877.40
Total Current Assets	\$2,284,888.87
As of February 29, 2024	Total Liabilities and Equity
Liability Credit Cards/Acct. Payable	\$5,200.63
Equity Retained Earnings	\$2,183,314.27
Equity Net Income	\$100,759.87
Total Liabilities & Equity	\$2,289,274.77

VP of Admissions Report

Rachel Theodore

- VP of Admissions introduced the Admissions committee (Recruitment, Data, and Resource Subcommittees).
- The VP of Admissions continued by talking about the tasks completed by the committee including the Open Data Initiative, support for efforts in building a diverse workforce, the impact of AI in the admissions process, guidance regarding letters of recommendation to increase utility and reduce bias, and resources to aid in recruitment for the profession.
- SLP Programs that joined CSDCAS for 2024-25 include: Augusta University, California State University-Northridge, East Texas Baptist University, Kansas State University, University of New Hampshire, University of Texas-Rio Valley, and University of Texas-Tyler. The AuD program that joined CSDCAS for 2024-25 is California State University-Northridge.

VP of Clinical Education Report

Kevin McNamara

- The VP of Clinical Education introduced the Clinical Education Committee and provided an update on the current eLearning Clinical Education Modules available for free on the CAPCSD website for member programs.

- The VP of Clinical Education also provided information on the updated Clinical Education Courses that are anticipated to launch in Summer 2024. In addition to this new course, updated resources for clinical education will be available on the CAPCSD website in Fall 2024.
- The VP of Clinical Education then introduced the Clinic Director Academy Ad Hoc Committee. This committee has been hard at work developing the new Clinical Educators Academy to launch in Atlanta, Georgia prior to CAPCSD's 2025 Annual Conference.
- The VP of Clinical Education also provided a reminder that the Core Functions Guide is available on the CAPCSD website.

VP of Online Professional Development Report

Erin Lundblom

- The VP of Online Professional Development introduced the Online Professional Development Committee.
- The VP of Online Professional shared the OnDemand resources available to member programs and the upcoming webinars.

VP of Organizational Advancement Report

Maya Clark

- The VP of Organizational Advancement introduced the members of the Diversity, Equity and Inclusion Committee as well as the Membership Committee.
- Member programs should note that the CAPCSD website has been updated with DEI resources.
- The VP of Organizational Advancement also shared the new programs to CAPCSD and that 99% of clinical entry programs are CAPCSD members.

VP of Professional Development Report

Tricia Montgomery

- The VP of Professional Development introduced the Conference Planning Committee. The 2024 conference, Jazz It Up! Ascending to New Heights had 540 preregistered attendees, an Admissions Summit, a DEI Academy and 3 preconference sessions. In addition, a virtual conference option was provided this year with 133 registered attendees. An additional 30 individuals that attended the in-person conference added the on-demand virtual conference to their package.
- The VP of Professional Development shared that next year the conference will be held in Atlanta from April 23-26, 2025.

VP of Research and Academic Affairs Report

Shubha Kashinath

- The VP of Research and Academic Affairs introduced the members of the Interprofessional Education/Interprofessional Practice Committee. This committee has developed and led an IPE/IPP learning community involving approximately 30 participants.
- The VP of Research and Academic Affairs also introduced the Academic Affairs Committee.
- The recipients of the Frances J Laven Scholarship were announced as follows:
 - Julie Bull, University of Texas at Austin
 - Aivy Nguyen, University of Washington
 - Lojain Gamar, Marquette University
 - Margaret Kotnour, University of Wisconsin-Eau Claire
 - Lydia Fleming, Rush University

- Talaxy Bonner, University of Central Florida
- Ruth Delia, San Diego State University
- Kaley Graves, University of Illinois, Urbana Champaign
- Sogand Sadeghian, Midwestern University
- Alex Houlden, University of New Hampshire
- The recipients of the CAPCSD Ph.D. Scholarships are:
 - Jennifer Soriano, University of Wisconsin Madison
 - Niyazi Arslan, Arizona State University
 - Amanda Eads, New York University
 - Brett Welch, University of Pittsburg
 - Alexandra Eppes, University of Kansas
 - Ryan Millager, Vanderbilt University
 - Lujia Yang, University of Alberta
 - Charles Nudelman, University of Illinois, Urbana Champaign
 - Ashlie Pankonin, San Diego State University
 - Anne Reed, Florida State University
- The recipients of the Plural Publishing Scholarships are:
 - Masters' Level Scholarship: Kaley Matthews, Vanderbilt University
 - Ph.D. Scholarship: Denisha Campbell, Florida State University
- The SOTL Task Force was also introduced by the VP of Research and Academic Affairs.

Executive Director Report

Ned Campbell

- The Executive Director introduced the CAPCSD staff and reminded attendees to complete their evaluations in the conference app.

Questions from the Membership

- A member spoke regarding concerns about the new CAPCSD logo, specifically regarding possible access issues for those with dyslexia.
- A member spoke about the Core Functions document and expressed concerns about the need for such a document
- A member spoke favorably regarding changes to the format of morning sessions and the use of couches for panelists to create conversation around hot topics in our profession.

Respectfully Submitted,

Christie Needham
CAPCSD Secretary